## Virtual & In-Person Workshops

Register via myHR Learn

<table>
<thead>
<tr>
<th>Date &amp; Time</th>
<th>Modality/ Location</th>
<th>Learning Topic</th>
<th>Workshop Name &amp; registration link</th>
</tr>
</thead>
<tbody>
<tr>
<td>May 14 9am-12:00pm</td>
<td>In-person Evanston campus</td>
<td>Onboarding</td>
<td>Northwestern New Employee Orientation Part 1*</td>
</tr>
<tr>
<td>May 21 9am-12:00pm</td>
<td>In-person Chicago campus</td>
<td>Onboarding</td>
<td>Northwestern New Employee Orientation Part 1*</td>
</tr>
</tbody>
</table>

*Registration for Northwestern New Employee Orientation Part 1 will happen automatically based on employee’s start date.
Setting up and using Global Protect VPN
Global Protect provides you with secure access to university services and the Internet when you are off campus.

Attending a Zoom meeting
You can attend a Zoom meeting either by using a web link for a meeting, or by logging in and entering in the meeting ID.

Signing into LinkedIn Learning
All Northwestern faculty, staff, and students have access to LinkedIn Learning, an online library of thousands of courses and videos covering business, creative, and technical skills for learners at all levels. (LinkedIn Learning was formerly known as Lynda.com.)

Getting started with Microsoft Teams
Microsoft Teams is a secure, Cloud-based chat and group collaborative workspace that seamlessly integrates with other Office 365 applications, including Exchange, OneDrive, and SharePoint.

Accessing myHR Learn
MyHR Learn is the single source for learning, development, and performance for Northwestern’s faculty and staff.

IT SUPPORT: 847-491-4357 (1-HELP) | consultant@northwestern.edu
LEARNING SUPPORT: 847-467-5081 | Talent Development & Well-being